

Swatantra Party

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February 4, 1966

GENERAL SECRETARY'S LETTER TO PROSPECTIVE CANDIDATES NO.4

Dear Friend,

While reviewing the unsatisfactory position regarding the submission of quarterly reports and accounts by our Prospective Parliamentary candidates, we noticed that the correspondence in regard to this was somewhat obscure and confused.

2. To remove the confusion and ensure better functioning from now on, we are setting out afresh the various requirements expected of Prospective Parliamentary candidates:-

1. On the completion of every three months, the prospective candidate should submit to the Central Office a report of the work done in nursing the constituency. The report should include a paragraph commenting on the work done by the full-time Organiser. This report should be signed by the Candidate and the other two members of the Three-Man Committee.
2. The Three-Man Committee should meet at least once a month. Minutes of these meetings duly countersigned by all three members should be sent along with the Quarterly Report.
3. Every three months a Statement of Accounts should be submitted to the Central Office, in respect of the grant received from the Centre, signed by all three members of the three-man Committee. The statement should outline in detail expenditure incurred under various heads.
4. A copy of the Quarterly Report and of the Statement of Accounts should be sent to the State Office.

3. We trust this sets out clearly what is expected of you.

Yours sincerely,

(M. R. Masani)
General Secretary