5776

Finance.

We have three acconts in the Bank:

1. General Account No. 1
2. Membership funds No.2
3. Convention A/c. No.3.

Today's position is : (1) Balance Rs. 400
(2) " 10000
(3) " 700

In the case of (2) and (3) we are not to draw any amount for our day to day expenses. However, due to lack of funds, we did draw some amount ~~xkxm~~ not directly but transferring to Account No. 1.

Funds in Account No. 2 remained steady all along. But in Account No. 3, we had Rs.18000/- two years ago which has come down to Rs. 700/- today. In fact, this month for our day-to-day expenses, we had drawn Rs.1000/- from Account No.2 which is to be reimbursed to that Account.

Financial commitment per month.

Salaries	..	Rs. 340/-
Rent	..	" 350/
Electricity.	..	" 350/-
Telephone Bill	..	" 300/-
Postage.	..	" 100/-
Stationery	..	" 150/-
Miscellaneous	..	" 300
Contingencies	..	R 500

		Rs.2390

say Rs. 2500/-

Income

From White Star.		Rs.500/-
Dondation.	..	" 300/-
Rent from HO	..	" 300/-

		Rs. 1100

Rs.1100

On an average, we are short of Rs.1000/- each month.

Immediate task will be (1) to have sufficient credit in Account No. 1.

(2) Reimburse Rs.1000/- to Account No. 2.

(3) Have Rs. 20,000/- in the Convention Account.
